



सत्यमेव जयते

कृषि वैज्ञानिक चयन मंडल
कृषि अनुसन्धान एवं शिक्षा विभाग, भारत सरकार
कृषि अनुसंधान भवन-1, पूसा, नई दिल्ली-110012
AGRICULTURAL SCIENTISTS RECRUITMENT BOARD
Department of Agricultural Research and Education, Govt. of India
Krishi Anusandhan Bhavan-I, Pusa, New Delhi – 110012



F.No.1(1)/2020-Cash Unit

Dated: 5th October, 2020

CIRCULAR

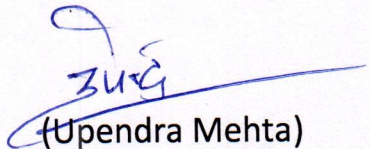
Subject: Income tax Proforma for the financial year 2020-21

All individuals whose total income on account of pay and allowances, honorarium etc. exceeds Rs. 2,50,000/ are liable for tax deduction at source during the financial year 2020-2021.

Any employee, who wants to avail new tax regime introduced from financial year 2020-21, may write us to calculate the income tax according to new tax regime as per attached proforma otherwise income tax will be calculated according to existing old tax regime.

In order to assess the Income Tax deduction at source for the financial year 2020-21, all officers/staff of ASRB are requested to furnish the details of any savings/rebate claimed under Income Tax Act in the enclosed Income Tax proforma alongwith documents in support of their claim, completed in all respect to Cash Unit(ASRB) latest by 23rd October, 2020.

In absence of the above mentioned requisite information, Income Tax recoverable during the year 2020-21 will be worked out as per Govt. of India's order as per existing old tax regime after taking into account the pay and allowances etc. drawn/admissible during the year allowing permissible deductions as per rules.


(Upendra Mehta)

DRAWING AND DISBURSING OFFICER

Enclosure:- Blank Income Tax Proformas (As per old and new tax regimes) for the financial year 2020-21



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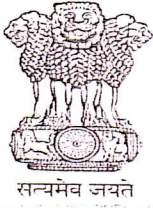
INCOME TAX PROFORMA FOR THE FINANCIAL YEAR 2020-21 (NEW TAX REGIME)

NAME & ERP I.D. NO.	
DESIGNATION	
DATE OF BIRTH (Scientific Staff only for get benefit of Sr. Citizen)	
PAN No. (Attach a clear copy of PAN card)	
Income Tax Regime	NEW

(SIGNATURE)

Name _____
Place of posting _____
Phone Number (O) _____
Phone Number (M) _____

Dated:



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INCOME TAX PROFORMA FOR THE FINANCIAL YEAR 2020-21(OLD TAX REGIME)

NAME & ERP I.D. NO.		
DESIGNATION		
DATE OF BIRTH (Scientific staff only for getting benefit of Sr. Citizen)		
PAN No.(attach a clear copy of PAN Card)		
Income Tax Regime		Old
A	<u>Income under any head other than salary declared under section 192 (2B) e.g. interest, capital gains, Fee/Honorarium, dividends etc. (Provide details as per Annexure - I)</u>	
B	<u>Details of savings under Section 80(C) (Maximum Rs.1.50 lakh) (attach a copy each of the document)</u>	
(i)	LIC premia/United Linked Insurance Plan/Invest in NSC VIII Issue during 2020-21	
(ii)	Amount deposited/to be deposited in PPF during 2020-21	
(iii)	Contribution made to Tier-II NPS account during 2020-21	
(iv)	Fixed deposit in SBI or Public Sector Bank/Post Office Time Deposit for minimum period of 5 years during 2020-21	
(v)	HBA Principal (proof of possession/completion certificate by respective authority)	
(vi)	Tuition Fee paid during 2020-21 (maximum 2 children with copy of receipts)	
(vii)	Any other.	
Total		
C	<u>Details of deduction under Section 80CCD(1B)(Max. Rs. 50,000/-) (attach a copy of the document)</u>	
Amount deposited in National Pension Scheme during 2020-21		
D	<u>Details of deduction under Section 80(D)(attach a copy each of the document)</u>	
(i)	Mediclaime (maximum Rs.25,000/),(for Sr. Citizen Rs.50,000/-)	
(ii)	Rs. 25,000/- to upkeep in force an insurance on the health of his parent/parents .(for senior citizen it is Rs. 50,000/-)	
(iii)	Payment for preventive health checkup of the assessee, his family and parents maximum of Rs.5000/- subject to ceiling as in (i) above	

Annexure - I

Form for sending particulars of Income under Section 192(2B) for the year ending 31st March, 2021

1.	Name & Designation of the employee	
2.	Permanent Account Number (PAN)	
3.	Residential Status with address, i.e whether self-occupied/let out	
4.	Particulars of income under any head of income other than "salaries" (not being a loss under any such head other than the loss under "Income from house Property") received in the financial year.	
	(i) Income from House property (details in Annexure -III may also be furnished)	
	(ii) Profits and gain of business or profession	
	(iii) Capital Gains	
	(iv) Amount of Hon/Fee received	
	(v) Amount of of Annuity/royalty received	
	(vi) Income from other sources (a) Dividends (b) Interest (c) Other Income (Specify)	
5.	Aggregate of sub-items (i) to (vi) of sub-item 4	
6.	Tax deducted at source (enclose certificate) issued under Section 203 by the concerned.	

Place:

(Signature of the employee)

Dated:

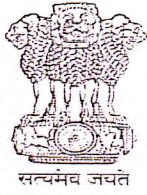
Verification

I _____ do hereby declare that what is stated above is true to the best of my knowledge and belief. Verified today the _____.

Place:

(Signature of the employee)

Dated:



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CASH Unit

Those who are paying rent for his/her residential purpose during financial Year 2020-21 and seeking rebate on Income Tax, the following details of the landlord be furnished:

Name of the landlord : _____

Address : _____

PAN (landlord) : _____

In case there is no PAN of the Landlord, declaration to this effect from the Landlord be attached : _____
alongwith copy of the proof of ownership of property

Relationship with the employee, if any : _____

Whether the person to whom Rent being paid is declared to be dependent to the employee and the declaration to this effect is submitted to the concerned Establishment Section or not : _____

Whether the employee or his/her Spouse owns residential accommodation or not. If so the details & status be furnished: _____

Whether the spouse of the employee is availing Income Tax rebate on account of rent being paid from his/her employer. _____

Signature :-----

Name & Designation :-----

ID No. :-----

Division/Section :-----

Contact No :-----

Annexure – III

COMPUTATION OF INCOME/LOSS FROM HOUSE PROPERTY DURING F.Y. 2020-21

(i)	Address of the property against which loan is taken	
(ii)	Self-occupied/rented	
(iii)	Date of loan availed	
(iv)	Value of House property	
(v)	Amount of loan availed	
(vi)	Purpose of loan (construction/ acquiring property/Renovation)	
(vii)	Date on which construction is/will be completed	
(viii)	Date of possession of property(Attach Possession certificate)	
(ix)	Ownership(sole or Joint), If joint, relationship and percentage of share in the property	
(x)	Whether joint owners is/ are claiming deduction under income Tax Act 1961(Please indicate amount)	
(xi)	Annual value- amount for which :the property might reasonably be let out or annual Municipal valuation or actual rent received or receivable whichever is the highest (If applicable).	
(xii)	Less - Municipal tax paid	
(xiii)	Net adjusted annual value	
(xiv)	Less - deduction under Section 24(1) 30% of (Net adjusted Annual value	
(xv)	Less - Interest on borrowed capital	
(xvi)	Net Income from House Property	

Name & Designation :

Dated:

Signature :